

MINUTES

OF

MEETING OF THE IQAC



MEETING NO. : 2020-21/03

DATE : 09.02.2021 [Tuesday]

TIME : 03.30 PM

VENUE : ONLINE PLATFORM



DRIEMS
2020-21/03 MEETING
OF
THE INTERNAL QUALITY ASSURANCE
CELL (IQAC)

DATE : 09.02.2021 [Tuesday]
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MINUTES

Members Present:

Sl. No.	Name	Designation
1	Prof. (Dr.) Rajendra Kumar Das	Principal & Chairman, IQAC
2	Sj. Balaram Kar	Director (Admn.)
3	Prof. (Dr.) K.K. Mishra	Advisor
4	Dr. Dayananda Sarangi	Controller of Examination
5	Dr. J. Mehena	Dean (Academic)
6	Dr. P. C. Pradhan	Professor, EE
7	Dr. S. Dash	Dean (R&D)
8	Prof. R. Agarwal	HoD, CSE
9	Prof. B. Jena	HoD, CE
10	Dr. L. Pattanaik	Dean (SW)
11	Prof. D.R. Biswal	HoD, ME
12	Dr. K.P. Dash	HoD, HSS
13	Er. Pravakar Swain	Retd. Chief Engineer
14	Er. B. C. Mohanty	MD, Oriclean Pvt. Ltd.
15	Mr. Chetan Sukla	3 rd year Student, ME

Sl. No.	Name	Designation
16	Ms. Abhilipsa Parida	3 rd year Student, CSE
17	Prof. Surajit Mohanty	General Secretary, Alumni Association
18	Mr. R.P. Mohanty	CEO, Tangi Plant
19	Prof. (Dr.) Sadananda Sahoo	Former Professor, IIT, Kharagpur
20	Dr. A. R. Biswal	Coordinator, IQAC

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Welcome Address by the Chairman, IQAC

2020-21/03 IQAC meeting was presided by Prof. (Dr.) Rajendra Kumar Das, Principal, and Chairman of IQAC. At the outset the chairman of IQAC welcomed all the members to the meeting, addressing the agenda as well as few pointed out the outlines of the previous meeting. The chairman, IQAC briefly discussed about the status of the Institution and indicating the efforts towards striving the quality education during the pandemic situation.

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Review of Previous Meeting

Dr. A.R.Biswal, IQAC Coordinator has presented the review of previous meeting and narrated about the improvement of the proposals. All members were satisfied about the improvement and suggestions are well received by the IQA Cell to channelize it properly.

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Proposal for continuing of Seminar and conferences through online mode

Dr. J. Mehena, Dean (Academic) and Prof. D. R. Biswal, HoD ME proposed to continuation of seminars and Conferences in a periodical basis through online mode. It will help to both faculties and students to enhance their knowledge in quality benchmark processes. They also emphasized some webinars need to conduct relating to Intellectual property rights, Entrepreneurship and skill developments

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Cultural Exchange Between Odisha and Other States.

A proposal was given by Dr. K.P. Dash, HOD, HSS and Mr. Chetan Sukla, 3rd year Student, ME to conduct different cultural exchange program between Odisha and other states of the country. The purpose is to gaining knowledge and improves the awareness regarding the lifestyle of people of different part of the country. Moreover, conducting such programme might impose the social and interpersonal relationship among the institutions. The proposal is well appreciated by the core committee members.

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Preparation for Offline Classes

Dr. Dayananda Sarangi, Controller of Examination and Dr. P. C. Pradhan,

Professor, EE pointed out the conduction of offline classes and offline examination. As per the direction of the state government, proposal is given to conduct offline classes from 18, Feb, 2021, by following COVID guidelines. The proposal is well accepted by the core members and suggested to implement it as soon as possible by following the COVID guidelines

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Research Publication in journal IJICAS

Dr. S. Dash, Dean (R&D) and Prof. B. Jena HoD, CE proposed to augment the research article in International journal of Intelligent computing and applied sciences (IJICAS). Though the in house journal has less impact factor still on priority basis it has been proposed to run it full-fledged. The proposal is well appreciated by all members.

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Improve the course curriculum through Industry related courses and field exposure

Er. B. C. Mohanty, MD, Oriclean Pvt. Ltd and Mr. R.P. Mohanty, CEO, Tangi Plant has proposed to improve the course curriculum based on impact and adherence to the industry. The proposal also being given to conduct study tour of prefinal year students to the nearby industry so as to produce quality in education and students have a greater exposure to the industrial environment before they awarded their degrees after the streamline of the COVID Situation.

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To conduct extension and outreach programmes outside the campus

Dr. L. Pattanaik, Dean (SW) proposed to conduct more number of extension and outreach programmes such as jalachatra, Awareness programme towards cyber security, plantation ,Swachh Bharath, gender sensitization etc. The proposal is well appreciated by the core committee members

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Alumni Association meeting

Prof. R. Agarwal, HoD, CSE and Prof. Surajit Mohanty, General Secretary, Alumni Association has proposed to have an alumni association meeting so as to get in touch with the pioneers as well as stake holders of the institution prevailing the COVID situation. The proposal is well appreciated by all core members of IQAC.

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Student Excellence & learning program (SELP)


Prof. (Dr.) Sadananda Sahoo, Former Professor, IIT, Kharagpur Dr. K.P. Dash, HoD, HSS and Prof. D.R. Biswal HoD, ME have proposed to conduct a programme on student excellence and Learning programme inside the campus. The proposal is appreciated and suggested to conduct as soon as possible by the core committee members.

Any Other Item with the Permission of the Chair

Vote of Thanks

The meeting was concluded with the permission of the Chair with a Vote of

Thanks by Dr. Alok Ranjan Biswal, Coordinator, IQAC



Co-ordinator
IQA Cell
DRIEMS Autonomous
Tangi, Cuttack

IQAC Coordinator



IQAC Chairman

DRIEMS

TANGI, CUTTACK

ACTION TAKEN REPORT



MEETING NO. : 2020-21/03

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Proposal for continuing of Seminar and conferences through online mode

Several seminar and short-term training program (STTP) have been conducted by the institution. Some of the seminars and STTPs are as AICTE sponsored 6-days short term training program on "Size effect of nanomaterial in Sciences and technology", organised by the Department of Engineering Physics, DRIEMS on 21st March to 27th March 2021. NACC sponsored 2-days national conference on "Impact of Post COVID-19 on Higher Education-Challenges and Opportunities (IPCHE-2021)" organised by IQAC, DRIEMS autonomous on 16th and 17th April-2021.

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Cultural Exchange Between Odisha and Other States

Prof. (Dr.) R.K. Das, Principal and Chairman, IQAC, has constituted a committee for the smooth conduction of the cultural exchange program between Odisha and Maharashtra. Prof (Dr.) K. P. Dash is nominated as the coordinator of the program. Under the **EK Bharat Sherstha Bharata Mission**, Maharashtra-Odisha Cultural and Social Exchange program was organised on the online platform (zoom meet). Various shot clips having social and cultural values of the Odisha were made by students of the 2nd and 3rd year of the Institute. These clips were played during the cultural exchange.

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Preparation for offline Classes

As per the direction of the state government offline classes start from 18, Feb, 2021. Proposal is given to form a committee to maintain the covid guidelines during offline classes. On regular interval focus will be given to wear mask and maintain social distances. Dr. J. Mehena, Dean (Academics) has given the Proposal to form a committee, which will regularly visit boy's and ladies' hostels to supervise the health-related issues of the students

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Research Publication in journal IJICAS

Several meetings on preparation and publication of journal articles have been conducted. All faculty members have been communicated to prepare the manuscript through notice in Whatsapp and mail id. Further in the meeting it has been decided due to shortage of time the manuscript submission date has been extended to August, 2021.

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Improve the course curriculum through Industry related courses and field exposure

The proposal has been communicated to all departments HoDs and correspondingly to all the faculty members. It has been decided to improve the course curriculum by incorporating some of the courses emphasizing the

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needs of the industry in the next Board of Studies Meeting.

To conduct extension and outreach programmes outside the campus

The coordinator of NSS has been instructed to carry forward the necessary arrangements for the smooth conduct of extension activities outside the campus. Other members of the Institution also been instructed to support the coordinator in this matter and the management is well agreed to provide necessary supports for arranging such programme. Public Relation Officer (PRO) has been told to prepare a plan for the execution of such events and do the needful in respective dates.

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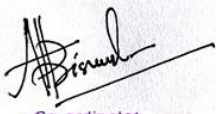
Alumni Association meeting

The general secretary and other members of the Alumni association has been instructed to carry forward the proposal put forth in the meeting and necessary steps has been taken to conduct a webinar so as to connect maximum number of alumnae through this platform. Prof. Mohanty has been instructed to conduct the programme with great success and other members were also instructed to provide full support and help as needed for the said programme.

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Student Excellence & learning program (SELP)

An online workshop was conducted by The Art of living institute for the students of DRIEMS institute. Two experts from art of living institute has taken 3 hour of online classes of the first years students for 6 days (10th Feb-15th Feb, 2021). In these classes they taught how to maintain mental peace and develop concentration. This program was really very informative for the young students.



Co-ordinator
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IQAC Coordinator



IQAC Chairman